



University Assessment Committee

April 21, 2014 Minutes

www.valdosta.edu/administration/university-assessment-committee/

Time: 9:30 AM

Location: West Hall Room 118

Members present: Dr. Michael Black, Dr. Ray Elson, Dr. Hanae Kanno, Dr. Jane Kinney, Dr. Jerry Merwin, Dr. Peggy Moch, Dr. Deborah Robson, and Mrs. Ginger Williams

Members absent: Dr. Byron Brown, Mrs. Melinda Cutchens, Dr. Colette Drouillard, Mr. James Holland, Mrs. Bonnie Martin, Dr. Lynn Minor, Mr. Shawn Phippen, and Dr. Christy Coons-Yates

Others present: Ms. Pat Rozier

Dr. Michael Black (Chair) called the meeting to order on Monday, April 21, 2014 at 9:31 A.M. in West Hall Room 118. Dr. Black welcomed members to the last meeting of this academic year.

Approval of minutes.

- The March 24, 2014 minutes were distributed. A motion was made to approve the minutes. The minutes were approved unanimously.

Announcements

- Dr. Black thanked Ginger Williams for her discussion on the Library's Assessment process.
- **Digital Measures** training classes have been scheduled:
 - Monday, May 5 at 1:30 PM
 - Tuesday, August 5 at 3:00 PM
 - Wednesday, August 6 at 10:00 AM
 - Thursday, September 18 at 9:00 AMTraining classes will be held in the Web Services Training Room at Continuing Education.
- Dr. Black presented workshops on **Writing Measurable and Meaningful Student Learning Outcomes** and **Survey and Rubric Design** on April 3 and 4. Those workshops will be repeated on September 23 and 24.
- **Introduction to VSU's Promotion and Tenure Process** is scheduled for Wednesday, April 23, 2014 in Student Union Meeting Room 1.
- **Dr. Hudson P. Rogers** was appointed our new Provost and Vice President for Academic Affairs effective July 1, 2014.

- The University Assessment Committee thanked Dr. Lynn Minor and Mrs. Ginger Williams for their service to the UAC. Congratulations to Dr. Ray Elson who will be an IDEA Center Fellow in 2014-15.

Business

Program Review 2013-14. Discussed the 2013-14 program review process which focused largely on evaluating low degree-producing programs. VSU terminated 82 inactive programs and deactivated 4 programs. According to the USG System Office, over 300 low degree-producing programs were terminated. The Program Review cycle is posted on the UAC website.

Internal Position Posting. A new position, Assistant Vice President for Academic Affairs and Dean of Undergraduate Studies, is posted now for an internal search. This position will be involved heavily with General Education and core including assessment.

Peer Assessment Leader Funding. Met with Provost Danahar regarding potential funding for a Peer Assessment Leader (PAL) program which was productive. It may be easier to add an option on the course reassignment request application.

Arts and Sciences Assessment Committee. Dr. Black met with the Arts and Sciences Assessment Committee on April 14, 2014 about the IEPs/IERs status. The College as a whole has improved their reports and plans through better use of data, interpretation, and documentation.

UAC Chair Nominations. Dr. Black thanked the committee for allowing him to serve as UAC Chair for 2012-13. Dr. Elson made a motion for Dr. Black to continue in the position of UAC Chair for the upcoming year 2014-15. The committee voted unanimously in favor.

Fifth-Year Interim Report. Institutional Effectiveness along with the UAC will be actively working on the SACSCOC Fifth-Year Interim report beginning in Fall 2014. The Fifth-Year Report is due March 2016.

Upcoming Meeting Schedule. The UAC will not meet during summer, so a doodle poll will be sent out to the committee for scheduling Fall 2014 meeting times. An offer was made to host a UAC fall meeting at the new Health Sciences and Business Administration Building.

There being no further business, the meeting adjourned at 10:25 AM