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How do I create true/false quiz questions?

Video Tutorial: [Creating True/False Quiz Questions in BlazeVIEW](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “True or False.”
3. Add your true/false statement into the “Question Text” box.
4. Select the correct answer by clicking the circle in front of “true” or “false.”
5. Adjust the point value if you wish. Questions automatically start at 1 point.
6. Under the “Options” drop down menu in the top right, you can do the following:
 - a. Add Feedback: you can type feedback for each true/false option for students to view upon completion and submission of their quiz
 - b. Add Hint: you can provide a hint for students to view when taking the quiz
 - c. Add Short Description: provide details about the question itself
 - d. Add Enumeration: change the way students are provided answer choices

WHAT ARE THE DIFFERENT QUESTION TYPES AVAILABLE?

How do I create multiple choice quiz questions?

Video Tutorial: [Creating Multiple Choice Questions in BlazeVIEW](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “Multiple Choice.”
3. Add your multiple-choice question into the “Question Text” box.
4. Add answers to the answer box options
 - a. Choose the blue “add answer” option to add additional answer choices
 - b. Choose the “X” next to an answer option to delete it
5. Select the correct answer by clicking the circle in front of the appropriate answer choice (you can only choose one)
6. Randomize the order of the answers for each student by checking the box labeled “Randomize answers for each student”
7. Adjust the point value if you wish. Questions automatically start at 1 point.
8. Under the “Options” drop down menu in the top right, you can do the following:
 - a. Add Feedback: you can type feedback for each multiple-choice option for students to view upon completion and submission of their quiz
 - b. Add Hint: you can provide a hint for students to view when taking the quiz
 - c. Add Short Description: provide details about the question itself
 - d. Add Custom Weights: allow students to receive partial credit for specific answer choices
 - e. Add Enumeration: change the way students are provided answer choices

How do I create multi-select quiz questions?

Video Tutorial: [Creating Multi-Select Questions in BlazeVIEW](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “Multi-Select.”
3. Optional: give your question a title for easy viewing in your question library
4. Adjust the point value if you wish. Questions automatically default to 1 point.
5. Optional: Adjust the difficulty
6. Add your multi-select question into the “Question Text” box.
7. Optional: Insert an image or description of your question.
8. Adjust the enumeration options of your question answers.
9. Determine if you wish answer choice options to appear vertically or horizontally
10. Choose a grading scheme:
 - a. All or nothing: students only get points for the question if they choose every correct answer and no incorrect answers
 - b. Right minus wrong: students get points for the question based on how many they answer correctly; incorrect answers are subtracted from their point value
 - c. Correct answers: only correct answers are considered and rewarded

WHAT ARE THE DIFFERENT QUESTION TYPES AVAILABLE?

11. Randomize the order of the answers for each student by checking the box labeled “Randomize options”
12. Add additional answer choices by select the blue “Add Option”
13. Type your answers into the “Value” column
14. Select the correct answers by choosing the box next to the correct values
15. Optional: provide a question hint or additional feedback for the answer choices

How do I create written response questions?

Video Tutorial: [Creating written response questions](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “Written Response.”
3. Add your written response question into the “Question Text” box.
4. Determine the number of points the answer is worth – BlazeVIEW automatically defaults to 1 point
5. Under the “Options” drop down menu in the top right, you can do the following:
 - a. Add Feedback: you can type feedback for each multiple-choice option for students to view upon completion and submission of their quiz
 - b. Add Hint: you can provide a hint for students to view when taking the quiz
 - c. Add Short Description: provide details about the question itself
 - d. Add Answer Key: viewable only to evaluators
 - e. Add Custom Response Box Size: choose from the default size (about a paragraph), a bit shorter - just a sentence, OR much longer – expecting an essay
 - f. Add Initial Text: provides text for student responses – answer stems, etc.
6. There is a 120,000 character limit

How do I create short answer questions?

Video Tutorial: [Creating short answer questions in BlazeVIEW](#)

7. Enter the edit mode of your quiz and choose “Add/Edit” questions.
8. Then from the “Add” dropdown menu, select “New Question” and “Short Answer.”
9. Add your short answer question into the “Question Text” box.
10. Insert you answer for Blank 1 – students will need to input the exact text you include in this blank
 - a. From the drop down menu next to the blank, you can also choose to create case sensitive answers, meaning students will need to include appropriate capitals in their spelling
11. To add additional answers, select the blue “Add Blank.”
12. Determine the number of points the question is worth – this defaults to 1
 - a. If you added additional blanks, you will have to determine how many points each blank is worth
13. Under the “Options” drop down menu in the top right, you can do the following:

WHAT ARE THE DIFFERENT QUESTION TYPES AVAILABLE?

- a. Add Feedback: you can type feedback for each multiple-choice option for students to view upon completion and submission of their quiz
- b. Add Hint: you can provide a hint for students to view when taking the quiz
- c. Add Short Description: provide details about the question itself

How do I create multi-short answer questions?

Video Tutorial: [Creating multi-short answer questions in BlazeVIEW](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “Multi-Short Answer.”
3. Optional: provide a title for your question – this can be helpful when locating questions in your question library
4. Determine the number of points your question is worth.
5. Adjust the difficulty of the question if you wish
6. Add your multi-short answer question into the “Question Text” box.
7. Optional:
 - a. Add an image
 - b. Add a description
8. Determine how many input boxes you will include for students – these will be the boxes students type their answers into
9. Insert your answer for the blanks – students will need to input the exact text you include in this blank
 - a. From the drop-down menu next to the blank, you can also choose to create case sensitive answers, meaning students will need to include appropriate capitals in their spelling
 - b. You can also manually adjust how what percentage of points each answer blank is
10. Optional:
 - a. Add Feedback: you can type feedback for each multiple-choice option for students to view upon completion and submission of their quiz
 - b. Add Hint: you can provide a hint for students to view when taking the quiz

How do I create fill-in-the-blanks questions?

Video Tutorial: [Creating fill-in-the-blank questions in BlazeVIEW](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “Fill-in-the-blank.”
3. Optional: provide a title for your question – this can be helpful when locating questions in your question library
4. Determine the number of points your question is worth.
5. Adjust the difficulty of the question if you wish
6. To create your fill-in-the-blank statement:

WHAT ARE THE DIFFERENT QUESTION TYPES AVAILABLE?

- a. Choose how many blanks and text boxes you will need – BlazeVIEW defaults to 2 text boxes and 1 blank
 - b. In the first text box, type until you reach the point where you will insert your blank
 - c. In the black box, insert the answer
 - i. Determine the weight that answer has in the overall question (if you are just using 1 blank, select 100)
 - ii. Determine if the student's answer needs to be case sensitive or not
 - d. In the next text box, continue the statement that follows the blank
7. Optional:
- a. Add Feedback: you can type feedback for each multiple-choice option for students to view upon completion and submission of their quiz
 - b. Add Hint: you can provide a hint for students to view when taking the quiz

How do I create matching questions?

Video Tutorial: [Creating matching questions in BlazeVIEW](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “Matching Question.”
3. Optional: provide a title for your question – this can be helpful when locating questions in your question library
4. Determine the number of points your question is worth.
5. Adjust the difficulty of the question if you wish
6. Add your matching question/statement into the “Question Text” box.
7. Optional:
 - a. Add an image
 - b. Add a description
8. Determine how the matching answers will be graded
 - a. Equally Weighted: each answer has an equal weight, so students can score points even if they select the wrong answers
 - b. All or nothing: if students select a wrong answer, they get 0 points
 - c. Right minus wrong: incorrect choices are subtracted from correct choices
9. Add choices to your question:
 - a. You can add as many choices as you would like
10. Add your matches:
 - a. Make sure to use the “correct choice” column to match your selections to the correct choices above
11. Optional:
 - a. Add Feedback: you can type feedback for each multiple-choice option for students to view upon completion and submission of their quiz
 - b. Add Hint: you can provide a hint for students to view when taking the quiz

WHAT ARE THE DIFFERENT QUESTION TYPES AVAILABLE?

How do create ordering questions?

Video Tutorial: [Creating ordering questions in BlazeVIEW](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “Ordering Question.”
3. Optional: provide a title for your question – this can be helpful when locating questions in your question library
4. Determine the number of points your question is worth.
5. Adjust the difficulty of the question if you wish
6. Add your ordering question into the “Question Text” box.
7. Optional:
 - a. Add an image
 - b. Add a description
8. Add your statements – these are the items your students will be ordering/rearranging
 - a. For each statement, be sure to include the number that statement falls into under the “Correct Order” column
9. Optional:
 - a. Add Feedback: you can type feedback for each multiple-choice option for students to view upon completion and submission of their quiz
 - b. Add Hint: you can provide a hint for students to view when taking the quiz

How do I create arithmetic questions?

Video Tutorial: [Creating arithmetic questions in BlazeVIEW](#)

1. Enter the edit mode of your quiz and choose “Add/Edit” questions.
2. Then from the “Add” dropdown menu, select “New Question” and “Arithmetic.”
3. Optional: provide a title for your question – this can be helpful when locating questions in your question library
4. Determine the number of points your question is worth.
5. Adjust the difficulty of the question if you wish
6. Insert your arithmetic question into the question text box
 - a. Put variables inside of brackets { } to allow BlazeVIEW to determine the worth of each variable
 - b. Use parenthesis () to ensure appropriate order of operations
 - c. You can also insert an image of your equation/problem
 - d. Advanced options include the ability to create graphical equations, chemistry equations, MathML equations and LATEX equations
7. Optional:
 - a. Add an image
 - b. Add a description
8. Insert the formula that will determine the answer – this allows BlazeVIEW to grade student responses

WHAT ARE THE DIFFERENT QUESTION TYPES AVAILABLE?

- a. Put variables inside of brackets { } to allow BlazeVIEW to determine the worth of each variable
- b. Use parenthesis () to ensure appropriate order of operations
9. Determine how precise you want students answers to be by enforcing a specific number of decimal places
10. Determine the tolerance for answers using units or percent
11. If students should answer in specific units, include those in the Unit box
 - a. Decide what percentage using the correct units is worth
 - b. Decide if their answers should be case insensitive or sensitive
12. Include each variable you have used
 - a. Provide a minimum value for that variable
 - b. Provide a maximum value for that variable
 - c. Determine how many decimal places can be used when BlazeVIEW plugs numbers for the variables
 - d. Determine the step count BlazeVIEW can use – i.e. by 2s, by .5, etc.
13. Optional:
 - a. Add Feedback: you can type feedback for each multiple-choice option for students to view upon completion and submission of their quiz
 - b. Add Hint: you can provide a hint for students to view when taking the quiz

