

Minutes
Council of Department Heads
Monthly Meeting
November 19, 2013 at 4:00pm
Auxiliary Services Conference Room

Present

Members:

Mike Griffin (Kin. & PhysEd.), Darrell Ross (SA & CJ, Chair), Michael Schmidt (Art), Viki Soady (MCL), Len Weld (Acct & Finance), Mizanur Miah (Social Work), Barbie Radcliffe (Middle, Sec., Reading, and Deaf Ed.), Mark Smith (English), Jack Rainer (Psychology), Fred Downing (Phil/Rel), Attila Cseh (MKTG/ECON), Jim Peterson (Poli Sci), Kate Warner (MFT), Chere Peguesse (SSC), Reynaldo Martinez (ACED), Greg Harrell (Math/CS, Secretary), Ed Chatelain (Physics), Jim Baxter (Chemistry), Phyllis Holland (Management/IB)

Guests:

Sheri Gravett (Academic Affairs), Provost David Danahar (Academic Affairs), Michael Black (Institutional Effectiveness), James LaPlant (Graduate School), LaGary Carter (Health Sciences)

I. Welcome and Approval of October minutes

Minutes approved. Corrected spelling of LaGary Carter

II. Open forum with President McKinney

Not present.

III. Open forum with Interim Provost Danahar

Provost Danahar discussed the following:

A) Spring 2014 enrollment and credit hour comparison handouts.

B) How to address a 6% budget reduction from the state.

Questions:

A) Q: Progress on reclassification of staff?

A: Those that were previously submitted are being processed by H.R.

B) Q: What is the status of the Faculty positions?

A: The approved position searches are now ongoing. The other positions are on hold.

C) Q: Are we looking at the faculty workload policy?

A: I have asked the Deans to structure their own workload policy.

IV. Digital Measures—Dr. Michael Black

Dr. Black discussed the following:

- A) Provided the handout “Instructions to Export Reports from Digital Measures.” Demonstrated its use and showed how the Faculty Activity report populates the university’s annual report form.

V. Sponsored Programs—Dr. James LaPlant

Dr. LaPlant discussed the following:

- A) Distribution Formula for Indirects on Grants – Dr. LaPlant proposes realigning the percentages of indirects on grants to include OSPRA. Currently, OSPRA is not included in the formula, so the support they can provide faculty, such as attending grant-writing workshops, is limited. After discussing the 3 formulas provided by Dr. LaPlant, Dr. Soady proposed a 15% Department, 15% Dean, 35% PI, 35% OSPRA split. This motion was seconded and approved by the members with 0 “no” votes.

VI. College of Education Special Event – Dr. Jack Rainer

- A) The Departments of Psychology and Counseling, Social Work, and Marriage and Family Therapy have invited an internationally renowned writer and scholar in the field of psychology, Dr. Jonathan Young. Dr. Rainer asks that everyone display the provided poster advertising February 21-22, 2014 events related to Dr. Young’s visit.

VII. Open time for questions

VIII. Adjournment

IX. Next meeting, January 28, 2014 @ 4:00 pm

Respectfully submitted,
Greg Harrell
11-22-13